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| **STUDENT MILEAGE REIMBURSEMENT FORM**The purpose of AHEC reimbursement is to help ease the financial burden and encourage students that are interested in completing rotations and/or community service learning opportunities in rural or underserved Alabama communities. Rotations and/or community service learning opportunities must be completed at a clinical site or organization that is located in a Health Profession Shortage Area (HPSA) or Medical Underserved Area (MUA). In order to determine if your site meets these requirements please use the [HRSA designation look-up page](http://datawarehouse.hrsa.gov/geoAdvisor/ShortageDesignationAdvisor.aspx). Students may receive reimbursement for mileage at $.30 per mile up to $200 per rotation, while funding is available. In order to receive mileage reimbursement you must complete and return the following forms to the Southern Alabama AHEC Office two weeks **after** your last day. For additional about AHEC travel and housing assistance please refer to the Community-Based Student Education Guide.  |
| Today’s Date:  |
| Student Name (last, first, m): |
| Clinical Site Name: |
| Clinical Site Address: |
| Clinical Site Preceptor Name:  |
| Date(s): | Total Number of Hours Completed: |
| **Date of Travel** | **Starting Address:** | **Ending Address:** | **Round Trip? (Y/N)** | **Total Mileage** |
| Ex. 2/03/2010 | 619 19th St.,Birmingham, AL, 35249 | 317 McWilliams Ave., Camden, AL, 36726 | Y | 256 |
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| **Total Miles** |  |
| To be complete by AHEC staff: Approved by | Date Approved |
|  | Amount Paid | Date Paid |

If you have questions please feel free to contact the Southern Alabama AHEC office at (251) 809-1534 or email Vanessa Hall at vhall@saahec.org.